

## Introduction to Dragon/Voice Activation Training

30 Hours

**Objective: This program prepares students to get started with Dragon and what you need to know to use it successfully**

### Course Syllabus

Course covers several items including but not limited to the following

#### Getting started

- Microphone Position
- Microphone Control
- The DragonBar
- Getting help

#### Dictating

- Overview
- Commands
- Punctuation
- Using a Smartphone
- Using a recorder

#### Correcting and editing

- Selecting
- Correcting
- Deleting
- Formatting

### Cost of Training

#### Cost

- Remote training (webinar based) \$3,515.17

### Books and Supplies

- Textbook
- Workbook
- Dragon Software
- Dragon Learning CD
- Voice Recorder
- USB Drive
- Webcam
- 2 Pens
- 2 Pencils
- 1 Highlighter
- 1 Notepad

#### Supplies Cost \$499.00

Supplies list can be adjusted and modified, cost vary accordingly, please ask for estimate.

Instructor will meet the student on zoom. This training program is remote training, in person may be available on some locations ask for details.

Syllabus and its contents could be modified and adjusted by teacher/school officials, new items can be added, and some items may be removed based on client's interest and needs. Syllabus is subject to change without notice.